



NRGRDA/WV Hive – Special Board Meeting
June 23, 2026 at 11 a.m.
Virtual

Call to Order

Allison Taylor called the meeting to order at 11:03 a.m.

ATTENDANCE

NRGRDA BOARD MEMBERS:

VIRTUAL: Allison Taylor, Anita Groves, Larry Meador, Donnie Holcomb, Heather Johnson, Craig Chapman, Heather Ouimette, Bill Baker, Lisa Eads, Tamara Mullins, Phillip Jarrell

WV HIVE BOARD MEMBERS (also NRGRDA Advisory Board members)

VIRTUAL: Zack Statler, Michelle Rotellini

STAFF:

VIRTUAL: Amy Showalter, Andy Davis, Devon Fitzgerald, Leah Hurley, Jozy Moore, Matt Nichols

GUESTS:

VIRTUAL: Corey Bonasso

Action Items:

Discussion and Decision on New Opportunity Zone Nomination Submissions

1. Andy Davis provided an overview of the federal Opportunity Zones 2.0 initiative and the state's request for recommendations of eligible census tracts for potential designation –due July 1. He explained that 22 eligible census tracts exist within the NRGRDA region and that staff had narrowed the list to ten priority tracts based on county and municipal comprehensive plans, development priorities, and state guidance emphasizing investment-ready projects.
2. The Board discussed distributing the information to county commissions and board members for review. It was agreed that the opportunity zone recommendations would be placed on the June 30, 2026 meeting agenda for further discussion.

Executive Session:

1. Allison Taylor asked for a motion to go into executive session to discuss personnel matters and to consult the organization's attorney Corey Bonasso on those matters.
2. Allison requested that all non-board members on the virtual call leave and for board members participating in the executive session to turn on their cameras per the updated bylaws.
3. Larry Meador made a motion to enter executive session to discuss personnel matters. The motion was seconded by Heather Johnson.
4. The NRGRDA and WV Hive Boards entered executive session at 11:10 a.m.
5. The boards exited executive session at 12:37 p.m. No decisions were made during executive session.

Action Items cont.:

Formation of the Transition Committee

1. Lisa Eads made a motion to form a transition committee to include the following members: Allison Taylor, Donnie Holcomb, Zack Statler and Michelle Rotellini. Motion was seconded by Larry Meador. Motion carried with none opposed.

Authorization of Additional Account Signatory

1. Larry Meador moved that Donnie Holcomb, as a member of the Finance Committee, be added as an authorized user and signatory on NRGRDA financial accounts, including grant and congressionally directed spending accounts where necessary. Motion seconded by Phillip Jarrell. Motion carried with none opposed and Donnie Holcomb abstaining.

Removal of Former Executive Director from Accounts

1. Anita Groves made a motion made to ratify actions removing former Executive Director Jina Belcher from NRGRDA financial accounts. Motion seconded by Larry Meador. Motion carried with none opposed.

Final Payroll and PTO Processing

1. Larry Meador made the motion to ratify the processing of Jina Belcher's final paycheck and accrued paid time off in accordance with NRGRDA personnel policies. Motion seconded by Donnie Holcomb. Motion carried with none opposed.

June 30 Board Meeting Location

1. Larry Meador made a motion to relocate the June 30, 2026 regular board meeting from Summers County to the NRGRDA offices in Raleigh County. Motion seconded by Donnie Holcomb. Motion carried with none opposed.

Transition Committee Discussion

1. Allison said the transition team, along with Leah Hurley and potentially Amy Showalter, would meet Friday, June 26, 2026 at 10 a.m.
2. The Board requested the following information for review by the Transition Committee:
 - a. Appraisal and documentation related to the City Avenue (PATTERN) property and its purchase.
 - b. A list of organizational subscriptions, contracted services, vendors, and associated costs.
 - c. Copies of existing service contracts.
 - d. An update on the Rahall Building (Bill Baker Way) and any anticipated & current expenditures.
 - e. Information regarding the Summersville lease.
3. The Board also discussed the potential sale of Authority-owned properties and requested legal guidance on whether NRGRDA, as an economic development authority, may utilize a real estate agent in the sale of commercial property. Counsel will provide clarification at a future meeting.
4. The Transition Committee will also consider potential funding requests to counties related to coalbed methane tax revenues.
5. The transition team will offer recommendations to the board at the upcoming meeting on June 30, 2026

Staff Support Discussion

1. Board members expressed appreciation for NRGRDA staff and acknowledged their efforts during the organizational transition. Allison Taylor reaffirmed the Board's commitment to addressing the organization's financial challenges and supporting staff as the Authority moves forward.

Update on Accounting Services RFP

1. Allison asked if selection of the accounting firm for NRGRDA was on the next board agenda.

2. Jozy Moore indicated that it would be, and that only NRGRDA's existing accounting firm had responded to the second round of RFP. Amy Showalter said the organization received three submissions during the initial round.

1. Meeting adjourned at 12:53 p.m. following motion by Lisa Eads.

Allison R. Taylor, Chair

Accepted: