



NRGRDA/WV Hive – Board Meeting
May 5, 2026 at 11 a.m.
Virtual

Call to Order

Allison Taylor called the meeting to order at 11:03 a.m.

ATTENDANCE

NRGRDA BOARD MEMBERS:

IN-PERSON: Allison Taylor, Bill Baker

VIRTUAL: Heather Johnson, Craig Chapman, Anita Groves, Tamara Mullins, Ted Kula, Heather Ouimette, Donnie Holcomb (joined at 11:15 a.m.) Phil Jarrell (joined at 11:15 a.m.)

WV HIVE BOARD MEMBERS (also NRGRDA Advisory Board members)

VIRTUAL: Michelle Rotellini

STAFF:

IN-PERSON: Jina Belcher, Amy Showalter, Jozy Moore

Action Items:

- 1) Discussion and Decision on NRGRDA Organizational and Operational Workflow
 - a. Jina Belcher provided an overview of the organizational transition plan during her leave of absence, scheduled for May 11 through July 10, 2026. She explained that the primary goal of the transition plan is to ensure continuity of operations and maintain clear lines of communication during her absence.
 - b. The delegation of responsibilities among staff and leadership is as follows:
 - i. Allison Taylor will provide board-level oversight and external coordination, particularly for new or large-scale project inquiries and communications involving elected officials.
 - ii. Amy Showalter will serve as Interim Executive Director and oversee day-to-day operations and staff management.
 - iii. Leah Hurley will continue oversight of financial responsibilities and finance-related communications.

- iv. Jozy Moore will continue to lead legislative work and government relations communications and assist in coordinating requests and inquiries.
 - v. Andy Davis will continue oversight of redevelopment and site development projects already underway.
 - c. Belcher also discussed ongoing site development projects, including Southern Industrial Drive and Appalachian Heights, and noted that development partner Jerime Dudding will continue serving as the liaison for property owners, if needed. Jozy Moore will serve as Jerime's primary point of contact for coordination and assistance related to those projects during Belcher's leave.
 - d. Board members discussed the importance of strengthening institutional knowledge within the organization, particularly related to site development and redevelopment efforts, as well as increasing board involvement in organizational strategy and project prioritization moving forward.
- 2) Appointment of Interim Executive Director
 - a. A motion was made to appoint Amy Showalter as Interim Executive Director during Jina Belcher's leave of absence.
 - b. The motion was made by Bill Baker; seconded by Heather Ouimette. Motion carried with none opposed.
- 3) Appointment of Third Signatory on Organizational Accounts
 - a. A motion was made to appoint Amy Showalter as the third signatory on NRGRDA financial accounts during Jina Belcher's leave of absence.
 - b. The motion was made by Bill Baker; seconded by Ted Kula. Motion carried with none opposed.
- 4) Postponement of Budget Discussions
 - a. A motion was made to postpone annual budget discussions until July 2026 following Jina Belcher's return from leave.
 - b. The motion was made by Heather Ouimette; seconded by Bill Baker. Motion carried with none opposed.

New Business:

- 1) Board Discussion
 - a. Donnie Holcomb and Phil Jarrell joined the meeting virtually at roughly 11:15 a.m.
 - b. Allison Taylor discussed plans to provide board members with greater opportunity for input on meeting agendas and organizational priorities. Board members were encouraged to submit agenda items in advance of meetings.

- c. Taylor also discussed the need for increased board participation in organizational functions due to recent staff reductions. Topics discussed included:
 - i. Project prioritization among counties
 - ii. Fundraising and organizational sustainability
 - iii. Site development support and institutional knowledge
 - iv. Recruitment and business attraction strategies
 - v. Potential committee restructuring and expanded board involvement
- d. Additional discussion was held regarding future board oversight of new projects and the need for greater strategic alignment among the organization's four counties.

Adjournment:

- 1. Meeting adjourned at 11:25 a.m. following motion by Bill Baker.

Allison R. Taylor, Chair

Accepted: