



NRGRDA – Board Meeting

June 29, 2023 – Zoom Meeting

Chairman Greg Rogers called the meeting to order at 4:00 pm. The following were present:

- Board Members – Greg Rogers, Tom Cochran, Elizabeth Dix, Bill Baker, Robert Shafer, Craig Chapman, Rob Rappold, Heather Johnson, Kris Antoline
- Non-voting – Jason Roberts, John Tuggle
- Staff members – Jina Belcher, Judy Moore, Allison Smith, Jenna Grayson, Andy Davis, Crystal Silver

REPORTS:

~ April 25, 2023, Board Meeting minutes were presented to the board – motion to approve was made by Bill Baker; seconded by Robert Rappold; motion carried with none opposed.

Jina Belcher gave highlights on moving forward with administrative contracts, conflicts of interest documents, Handbook finalized and streamlining accounting.

The Deputy Director's Report:

- Replacement hired for Program Coordinator position – Hannah Morgan. Hannah will start on July 5.
- CRAN has been removed.
- Replacement hired for Grants Compliance Manager position – Jessica McGuire. Jessica will be starting July 10
- We are continuing to work on policy development, accounting, and reporting processes, and more, as required for establishing a non-profit organization.
- We are recruiting for a fourth business advisor but have not to this point had interest from quality applicants. Reached out to a staffing agency to help generate better applicants.

Discussion Items:

- Some highlights from the Project Board like the Appalachian Heights project and the Development in Pinecrest Business Park
- Jenna Grayson highlighted some of her BR&E updates. SMR in Nicholas County, visit coming up with Phillips Global
- Andy Davis highlighted the Hinton Icehouse project. We are doing this project for another year. Pine Creek landfill and the Town of Rainelle Potential Landfill
- Allison Smith gave updates on the New River Gorge working group and Hawks Nest

~ After the discussion item report was completed, a Motion to enter into executive session at 448pm was made by Robert Rappold; seconded by Craig Chapman; motion carried with no one opposed.



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~ Once discussion was completed, a Motion to exit executive session was made by Robert Rappold; seconded by Craig Chapman at 5:23pm; motion carried with no one opposed.

Action Items:

- Went over the FY2024 Budget – After discussion, a motion was made to accept the budget by Robert Rappold and seconded by Tom Cochran; motion carried with no one opposed.
- Discussed the updated Employee contracts – After discussion, a motion was made to accept by Robert Rappold and seconded by Craig Chapman; motion carried with no one opposed.
- Discussed the updated Conflict of interest documents – After discussion, a motion was made to accept by Robert Rappold and seconded by Craig Chapman; motion carried no one opposed.
- Presented the final Employee Handbook – after discussion, a motion was made to accept by Robert Rappold and seconded by Robert Shafer; a motion carried and no one opposed.

➤ **OLD AND NEW BUSINESS: None**

The next board meeting is scheduled for August 21st, 2023.

With a motion made by Robert Rappold and a second by Craig Chapman, the meeting adjourned at 5:33 p.m.