

REQUEST FOR PROPOSAL

SALE OF TIMBER AND CLEARING

OF

FOUR PARCELS

TOTALING +/- 95 ACRES

IN

BEAVER, WV

Prepared by:

New River Gorge Regional Development Authority
116 N. Heber Street, Suite B
Beckley, WV 25801

I. Request for Proposal

The Raleigh County Memorial Airport (RCMA) is seeking proposals from qualified and appropriately licensed contractors to sell timber, clear, and incorporate Best Management Practices (BMP) measures to control storm water runoff and soil erosion for +/- 95 acres of property located in the City of Beaver and the unincorporated area of Raleigh County. The RCMA intends to enter into contract with the selected Respondent within fourteen (14) days of a Notice of Award. Should there be reasons why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the RCMA and the selected Respondent.

II. Property Description

The four parcels designated for this RFP are located on public airport property. (See aerial photos in Exhibit A)

III. Non-Mandatory Pre-Submittal Meeting and Site Inspection

Non-mandatory pre-submittal meetings will be accommodate with prior scheduling before **February 16, 2021 at 10:00 AM EST Any Contractor desiring to visit the site prior to submission must schedule an appointment by calling RCMA Airport Manager Tom Cochran at (304) 890-4615.**

IV. Scope of Work

- a. Contractor will provide all labor, materials and equipment necessary to sell timber and clear +/- 95 acres of property as depicted in Exhibit A of this RFP. Parcels will be cleaned of all surface trash, and debris, including deadfall, live trees less than 5 inches in diameter standing at breast height. Best Management Practices (BMP) will be incorporated to insure effective storm water runoff and erosion control on all parcels.

V. Additional Requirements

- a. **Minimum Insurance Coverage:** Contractor will be required to maintain in force a policy or policies of insurance written by one or more responsible insurance carriers licensed to do business in the State of West Virginia that shall insure against liability for injury to and/or death of and/or damage to property of any person or persons, with policy limits of not less than the following:
\$1,000,000.00 combined single limit for injury to or death of any number of persons or for damage to property of others arising out of any one occurrence and \$1,000,000.00 combined aggregate and umbrella coverage for any and all actions of Contractor based on the Operations to be provided.
- b. **Hold Harmless and Indemnification:** Contractor agrees to indemnify, defend, and hold the RCMA, its officers, employees, agents and assigns harmless from

any judgements, liabilities and associated costs for bodily injury, death or damage to property resulting, in whole or part, from any and all acts or omissions of Contractor, its officers, employees, agents and assigns.

- c. **License Requirements: Contractor must have, and provide, a current WV Contractors License.**

VI. Fee Basis

This project will be paid on a **lump sum basis**. The payment will be made in accordance with the terms and conditions of the contract at the end of the project once all work has been completed by the Contractor and approved by the RCMA.

VII. Submittal Requirements

- a. **Respondent submittals will include:**

- i. Respondent qualifications and experience to complete the project.
- ii. Copies of all current licenses required to complete the work.
- iii. Proposed work plan, level of effort, and timeline required to complete the project.
- iv. Identification of any work to be performed by sub-contractors. Include names of sub-contractors and copies of their current licenses.
- v. Complete and signed "RCMA RFP Submittal 19-10 Form".

- b. **Number of submittal copies:** Two (2)

VIII. RFP submittal delivery method: Registered, certified mail, overnight delivery service (UPS/FedEx), or hand delivery in a seal envelop marked "**Timber Sales & Land Clearing**". Submittals using email will be accepted and may be emailed to tcochran@suddenlinkmail.com

IX. SUBMISSION DEADLINE: February 18, 2021, 10:00 AM EDT. Any submittal received after the date and time specified herein shall not be considered.

- a. **Bid opening date will occur on February 19th at 10 AM at Raleigh County Memorial Airport. Please indicate your bid opening attendance as part of your response to ensure social distancing can occur. Selected firm will be notified of contract award by Monday, February 22nd by 5PM.**

X. Submit documents to:

Raleigh County Memorial Airport
Attn: Tom Cochran
176 Airport Circle Room 105
Beaver, WV 25813

XI. Questions/clarifications: Respondents may submit questions or requests for clarification up to the submission deadline.

Email: tcochran@suddenlinkmail.com

Phone: (304) 890-4615

XII. Evaluation Criteria:

- a. The following evaluation criteria will be used to select the successful Respondent:
- i. Submittal details and completeness of information provided
 - ii. Proposed plan and level of effort required to complete Project by March 31, 2021.
 - iii. Timber sale valuations shall take into consideration and protect the highest potential value of the timber to offset the total contract cost.
 - iv. Complete bid price

XIII. Contractor Selection:

The RCMA reserves the right to reject any or all proposals received, request additional information, use the information in any matter deemed to be in the best interest of the RCMA, utilize outside assistance in evaluating proposals, waive informalities, and undertake the described work in a manner other than that set forth herein as applicable law allows.

XIV. Additional Information:

- a. This RFP is not intended as a formal offering for the award of a contract or for participation in any future solicitation.
- b. All submissions shall become the property of the RCMA and shall not be returned. Upon execution of a binding contract, all submission shall become a matter of public record and regarded as public records except for those parts of each submission defined by Respondent as business or trade secrets provided that said parts are submitted in a separate, sealed envelope and clearly marked as "trade secret" or "proprietary".
- c. The RCMA shall not be liable for any costs incurred by any respondent in the preparation, submittal, presentation, or revision of its submission.
- d. **Parcels will be prioritized by most immediate clearing need. The clearing project is expected to be completed on or before March 31, 2021.**

Raleigh County Memorial Airport
Request for Proposal: Timber Sales & Land Clearing
(include in RFP Submittal Package)

Project: Sale of Timber, Clearing, grubbing and BMP of +/- 95 acres of property

Property locations: Raleigh County (as depicted in Exhibit 1)
Airport Industrial Park

Submitting Firm: _____

Address: _____

County's Projected Revenue from Timber Sales: \$ _____

Price to Cut Timber, and Clear Land: \$ _____

Authorize Signature: _____ Date: _____

Email: _____ Phone: _____

Firm Pricing

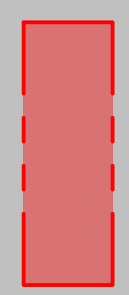
Submitted bid and projected timber sales are firm through (minimum 60 days):

Date: _____

EXHIBIT 1:

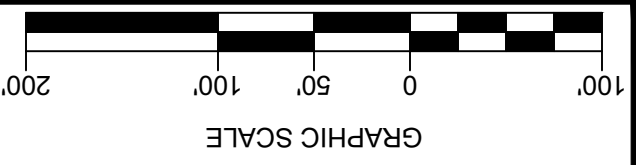
Four Parcels, +/- 95 acres

LEGEND
CLEARING LIMITS



NEW RIVER GORGE REGIONAL DEVELOPMENT AUTHORITY
RALEIGH COUNTY MEMORIAL AIRPORT
SITE DEVELOPMENT PROJECT
SITE INDEX
SHEET

PLANS PREPARED FOR:
NEW RIVER GORGE
REGIONAL DEVELOPMENT AUTHORITY
RALEIGH COUNTY, WEST VIRGINIA



NO.	DATE	REVISION	BY

E.L. ROBINSON
ENGINEERING
5088 Washington Street, West
Charleston, WV 25313
Phone: 304-776-7473
Fax: 304-776-6426
www.elrobinsonengineering.com

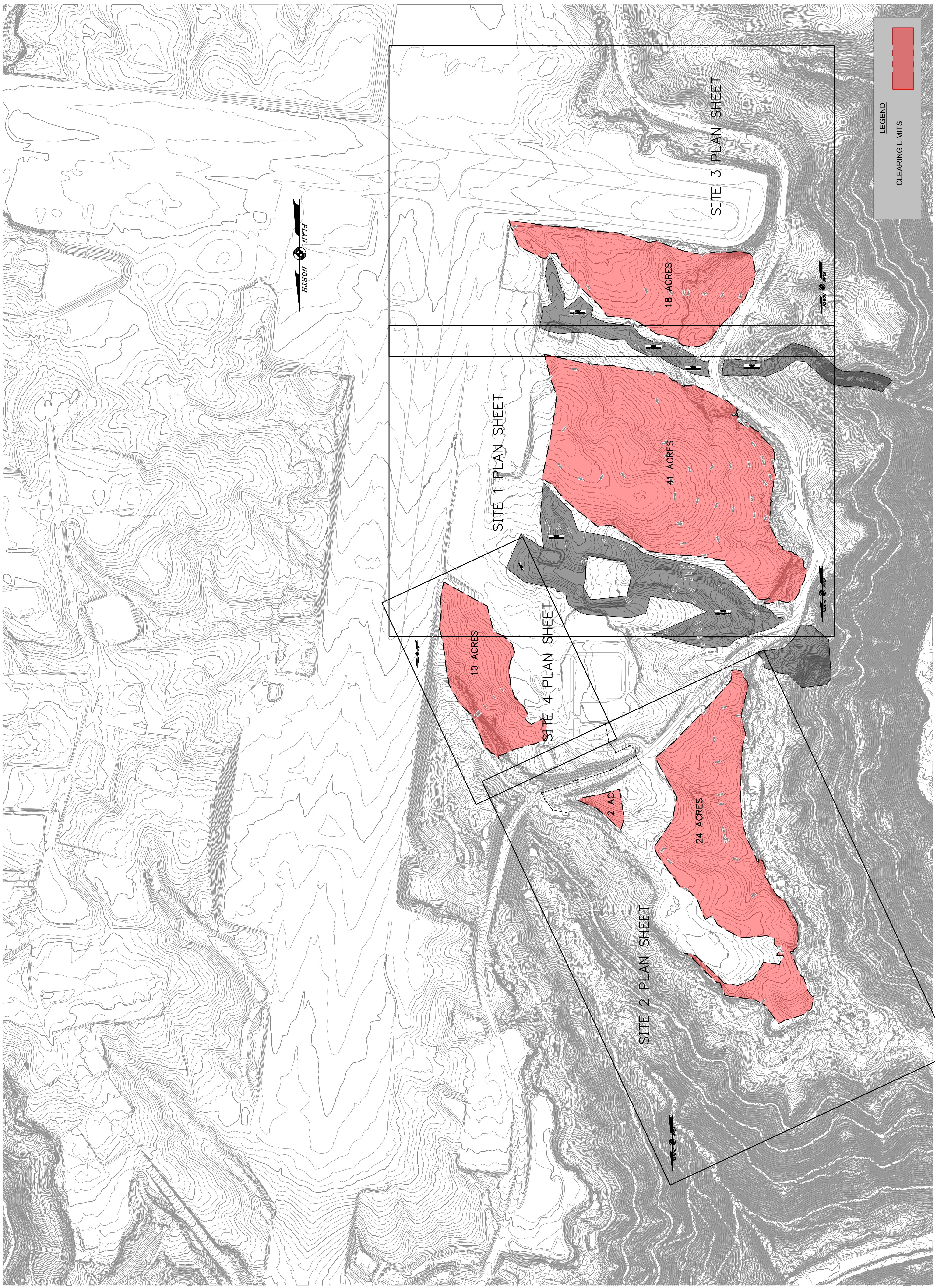


EXHIBIT #2

SCOPE OF WORK DETAILS

1) MATERIAL OWNERSHIP

- a. Cleared materials shall become Contractor's property and shall be removed from Project site.

2) TIMBER AND LAND PRODUCTION REVENUES

- a. All timber and other products of the property that can be sold shall be. All proceeds from the sale of timber, pulp wood, chip materials, and all other available uses shall be paid to the RCMA or used to offset total contract cost.

3) PROJECT CONDITIONS

- a. Traffic: Minimize interference with adjoining roads, runways, walks and other adjacent or used facilities during site-clearing operations.
 - i. Do not close or obstruct streets, or other adjacent occupied or used facilities without permission from Owner and authorities having jurisdiction.
 - ii. Provide alternate routes around closed or obstructed traffic ways if required by Owner or authorities having jurisdiction.
 - iii. Utility Locator Service: Notify utility locator service for area where Project is located before site clearing.
 - iv. Do not commence site clearing operations until temporary erosion and sedimentation control measures are in place.

4) PREPARATION

- a. Protect and maintain benchmarks and survey control points from disturbance during construction.
 - i. Protect existing site improvements to remain free from damage during clearing operations.
 - ii. Restore damaged improvements to their original condition, as acceptable to Owner.

5) TIMBER HARVESTING

- a. Timber will be sold on a "lump sum" basis and all bids should set forth the price the bidder is offering for each lump sum of merchantable timber located within the timber sales area.
- b. All timber harvesting will be completed in accordance with a timber harvest agreement which contains industry standard provisions. If the successful

contractor is unable or unwilling to enter into a timber harvest agreement, with terms suitable to the RCMA, they shall have the right to reject the bid.

6) CLEARING (No grubbing)

- a. Remove obstructions, rubbish, trees, shrubs and other vegetation to permit installation of new construction.
 - i. Clearing must result in all standing timber larger than 5 inches in diameter being reduced to a height less than breast level.
 - ii. No grubbing will be required

7) DISPOSAL OF SURPLUS AND WASTE MATERIALS

- a. Remove majority of demolished materials and waste materials, including trash and debris, and legally dispose of them off of RCMA property. Minimal residual waste will be permitted to remain